



of Connecting People to Information and Ideas

October 18, 2016

To Whom It May Concern:

The following is a justification for State Data Coordinators (SDCs) to attend the annual meeting of SDCs held in December:

The annual meeting of State Data Coordinators is offered each year (pending fiscal year funding approval) to the State Library Agency data coordinator responsible for submitting the federal Public Libraries Survey (PLS) data to the Institute of Museum and Library Services (IMLS). The meeting provides training on new and current data elements, the data collection tool, and other information needed for the timely and accurate submission of annual PLS data. IMLS sponsors the meeting and covers the cost of travel, hotel and per diem.

If you need any further information please contact me by email mpelczar@imls.gov or telephone 202-653-4647.

Thank you,

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