



## **Annual Meeting of State Data Coordinators 2015**

Orientation for new State Data Coordinators, December 8 (a.m.)

Annual Meeting of State Data Coordinators, December 8 (p.m.) – December 10, 2015

**Location:** [The Brown Hotel, Louisville, KY](#)

### **New State Data Coordinators Orientation**

Tuesday, December 8

**Room:** *Citation A/B (1<sup>st</sup> Floor)*

**(SDC only session)**

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|--------------------|--|
| <b>8:00</b>        | <b>Registration for New State Data Coordinators</b>  |
| <b>8:30-8:45</b>   | <b>Welcome &amp; Introductions – IMLS</b>  |
| <b>8:45-9:00</b>   | <b>Goals for Orientation – Jamie McCanless (WI)</b>  |
| <b>9:00-9:45</b>   | <b>The Role of the State Data Coordinator (SDC) – Laura Stone (AZ)</b><br>The Year-Long Journey of a State Data Coordinator<br>Table Discussions             |
| <b>9:45-10:15</b>  | <b>The Value of Data – Deanne Swan (IMLS)</b><br>Using Data to Support Library Services, Tools of the Trade<br>Table Discussions                             |
| <b>10:15-10:30</b> | <b>Break</b>   |
| <b>10:30-11:00</b> | <b>Engaging in the [SDC] Community – Michael Golrick (LA)</b><br>Meeting Preview,<br>Tools for collaboration,<br>Who to call for what,<br>Role of the Mentor |
| <b>11:30-12:00</b> | <b>PLS Survey Tool Overview – Russell Palmer (AIR/Lyrasis)</b><br>Uploading data – a first look  |
| <b>12:00-12:15</b> | <b>Recap, and Lingering Questions – Katrice Stewart (FL)</b>   |
| <b>12:15-1:45</b>  | <b>Lunch (on own at local restaurant)</b><br>Several of us will be going to lunch as a group, and we encourage all new SDCs to join us.                      |

## State Data Coordinator Conference

Tuesday, December 8

**1:30 Registration for returning SDCs**

**Room: Gallery Ballroom - 16th Floor** (all general sessions will be in this room)

This afternoon mentor groups will sit at color-coded tables (see page 3 of agenda for groups)

**2:00-2:30 Welcome** Deanne Swan (IMLS)  
**Why we are here**  
**Introductions:** Staff, Mentors, new SDCs, existing SDCs and Guests Kim Miller (IMLS)  
**Review Agenda**

**2:30-2:45 SDC candidates for Library Statistics Working Group:** Kim Miller (IMLS)  
Candidates: Joy Garretson, MS & Robbie DeBuff, NV  
Replacing: Laura Stone, AZ & Kathy Sheppard, SC  
Candidates will say a few words about themselves  
**Two SDC, 3 year terms**  
  
**See Kim Miller for SDC Candidate ballot**

**2:45-3:00 General Session – PLS FY 2015** IMLS/Mentors  
**Implementation of a new/changed data element**  
**Discussion of Changed Data Elements for PLS FY 2015**  
1. 451 Electronic Books (E-Books)  
2. 453 Audio – Downloadable Units  
3. 455 Video – Downloadable Units  
4. 552 Circulation of Electronic Materials  
5. 456-458 Licensed Databases Electronic Collections

**3:00-3:15 Break**

**3:15-5:00 General Session – PLS FY2015 Survey and Tool Overview** IMLS/AIR  
New for FY2015  
Edit discussion  
Feedback from SDCs

**5:00-5:15 New SDC Huddle** Mentors, IMLS, & AIR

**5:30-6:30 Networking: Bring something from your state to exchange if you would like to participate.**  
(Hotel lobby)

**Room: Gallery Ballroom - 16th Floor** (all general sessions will be in this room)

Seating: Sit by # of AEs, 2 tables each

1. DC, HI, Guam, AS, PR, DE, NV, WY, MD, SC
2. RI, MS, AR, GA WA, LA, UT, ND, AK, NC, FL
3. MT, NM, AZ, VA, WV, ID, SD, CO, OK, KY, OR
4. MN, MO, VT, CA, CT, TN, NH, AL, ME, IN, NE
5. NJ, KS, MA, WI, MI, PA, IA, TX, IL, NY, OH

8:30-9:30	<b>General Session – Library Data in the Federal Context</b>	Deanne Swan (IMLS)
9:30-9:45	<b>Break</b>	
9:45-10:45	<b>General Session – Using Library Data: Strategies for Different Users</b>	Matt Birnbaum (IMLS) Linda Hofshire (CO)
11:00-11:30	<b>General Session – PLS FY2016 Data Element Discussion</b> <b>Overview of Proposed Data Elements; new/change/delete</b> <b>Proposed New Data Elements (4):</b> 1. 5AA Physical Item Circulation; 2. 5CC Successful Retrieval of Electronic Information; 3. 555 Electronic Content Use (Total of 552 and 5CC); 4. 55D Total Collection Use (Total of 5AA, 552, and 5CC); <b>Proposed Changes (3):</b> 1. LIBRARY COLLECTION; 2. 552 Circulation of Electronic Material; 3. 550 Total Circulation of Materials (The total of 5AA and 552) <b>Proposed Deletion (6):</b> 1. 451 Electronic Books; 2. 453 Audio – downloadable units; 3. 455 Video – downloadable units; 4. 456 Electronic Collections – Local; 5. 457 Electronic Collections – State; 6. 458 Electronic Collections -- Total	Mentors/IMLS
11:30-1:15	<b>Lunch with mentor group (on own at local restaurant)</b>	
1:15-2:15	<b>General Session – PLS FY2016 Data Element Discussion</b> <b>Overview of Proposed Data Elements: new/change/delete</b> <b>(Endorsement: SDCs will place their state abbreviation on the flip charts of add/changed/deleted data elements; due by 12n on Thursday)</b>	Mentors/IMLS
2:15-2:30	<b>Break</b>	

Wednesday continues to next page

**2:30-4:30**      **Mentor Session**      Mentors  
**Discussion of Proposed Data Elements and other matters**  
**Please assign someone in your group to take notes**

**IMLS and AIR staff will be available for any questions.**

States and Territories	Mentors
<b>Laura Stone (AZ)</b> Room: Gallery Ballroom (16 <sup>th</sup> Floor)	AK, CA, HI, ID, MT, NV, OR, UT, WA, WY, American Samoa
<b>Kathy Sheppard (SC)</b> Room: Citation A/B (1 <sup>st</sup> Floor)	CT, MA, ME, NC, NH, NJ, NY, RI, VT, Puerto Rico
<b>Katrice Stewart (FL)</b> Room: Broadway A (3 <sup>rd</sup> Floor)	AL, DC, DE, GA, KY, MD, MS, TN, VA, Virgin Islands
<b>Jamie McCanless (WI)</b> Room: Broadway B (3 <sup>rd</sup> Floor)	IA, IL, IN, MI, MN, MO, OH, PA, WV, CNMI
<b>Michael Golrick (LA)</b> Room: Broadway C (3 <sup>rd</sup> Floor)	AR, CO, KS, ND, NE, NM, OK, SD, TX, Guam

**4:30-5:00**      **Mentor Session Report back**      Mentors/IMLS

**5:00-5:15**      **New SDC Huddle**      Mentors, IMLS, & AIR

**Voting for LSWG candidates & endorsement of add/changed/deleted data elements ends at 12n.**

**Room: Gallery Ballroom - 16th Floor** (all general sessions will be in this room)

8:30-9:30	IMLS Data Tools (New Website, Data Catalog, Search & Compare)	IMLS
9:30-10:30	SDC Caucus (SDCs only please)	
10:30-10:45	Break	
10:45-11:45	General Session – Wrap-up before endorsing data elements PLS FY 2016 Discussion of Proposed Data Elements: new/change/delete	Mentors/IMLS

**Room: Secretariat A/B**

12:00-1:30 Keppel Award Luncheon  
(SDCs and State library agency staff members only, please)

1:45-2:45 Concurrent Session I (Vendors, IMLS & AIR will be available for any questions.)

<b>Room: Gallery Boardroom (16<sup>th</sup> Floor)</b> <b>Bibliostat User Group</b>	SDCs only
<b>Room: Citation A/B (1<sup>st</sup> Floor)</b> <b>Counting Opinions User Group</b>	SDCs only
<b>Room: Gallery Boardroom (16<sup>th</sup> Floor)</b> <b>Others User Group</b>	SDCs only

2:45-3:00 Break

3:00-3:30	<b>Business Meeting</b>	IMLS
	SDC Commentary/Discussion of topics;	
	Brief mentor group caucus feedback (& other issues)	Mentors
	Announcement of New LSWG Members	Kim Miller
	Data Elements that passed 40% support for Consideration	Mentors
	Travel reimbursement procedures	CMP
	Lessons Learned: What worked & what didn't at the meeting	IMLS/Mentors
	Final updates and reminders	Kim Miller

3:45-4:45 SLAA Survey IMLS/AIR

Adjourn