FY2010 PLS Data Elements
Additions/Changes/Deletion

Additions:

1. Public Service Hours Per Year (actual hours; collected and reported out at the outlet level)

Definition:
This is the number of annual public service hours for outlets (reported individually by central, branch, bookmobile and Books-by-Mail Only)

Note: Include the **actual** hours open for public service for centrals (data element #209), branches (data element #210), and bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the hours during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the hours that the outlet is staffed for service. Minor variations in public service hours need not be included. Extensive hours closed to the public due to natural disasters or other events should be excluded from the count.

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2. Number of Weeks a Library is Open (actual weeks; collected and reported out at the outlet level)

Definition:
This is the number of weeks during the year that an outlet was open to the public.

Note: Include the number of weeks open for public service for Centrals (data element #209), Branches (data element #210), Bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the weeks during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the weeks that the outlet is staffed for service. The count should be based on the number of weeks that a library outlet was open for half or more of its scheduled service hours. Extensive weeks closed to the public due to natural disasters or other events should be excluded from the count. **Do not** calculate based on total number of service hours per year at the outlet level. For example, by dividing total hours by the average hours open per week. Round to the nearest whole number of weeks. If the library was open half or more of its scheduled hours in a given week, round up to the next week. If the library was open less than half of its scheduled hours, round down.

How it will appear in WebPLUS:
Anticipate numeric entry.

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452 Audio / 453Video Downloadables

Definition:
1.   **Audio – physical units**
        These are materials circulated in a fixed, physical format on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically, electronically, or both. Include records, audiocassettes, audio cartridges, audio discs (including audio-CD-ROMs), audio-reels, talking books, and other sound recordings stored in a fixed, physical format. Do not include downloadable electronic audio files.

        Report the number of units, including duplicates. Items packaged together as a unit (e.g. two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit.

        Audio – downloadable titles
        These are downloadable electronic files on which sounds (only) are stored (recorded) and that can be reproduced (played back) electronically.

        Report the number of titles. Report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC) or through a physical library catalog.

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Definition:
2.   **Video – physical units**
        These are materials circulated in a fixed, physical format on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without sound, using a television receiver or computer monitor. Video formats may include tape, DVD and CD-ROM. Do not include downloadable electronic video files.

        Report the number of units, including duplicates. Items packaged together as a unit (e.g. two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit.

        Video – downloadable titles
        These are downloadable electronic files on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without sound, using a television receiver, computer monitor or video-enabled mobile device.

        Report the number of titles. Report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC) or through a physical library catalog.

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These changed data elements will be renumbered.

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1.   459 Current Electronic Serial Subscriptions

Definition:
Report the number of current electronic, electronic and other format, and digital serial subscriptions (e-serials, e-journals), including duplicates, for all outlets. Examples include periodicals (magazines), news-papers, annuals, some government documents, some reference tools, and numbered monographic series distributed in the following ways: (a) via the Internet (e.g., HTML, PDF, JPEG, or compressed file formats such as zipped files), (b) on CD-ROM or other portable digital carrier, (c) on databases (including locally mounted databases), and (d) on diskettes or magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. Do not include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLC FirstSearch).

Beginning with FY2010 PLS Survey this item will no longer be collected and reported.

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Please note the changes in the numbering/names of the data elements listed below:

	Old	New	Data Element
Library Collections			
same number, (revised name)	452	452	Audio - Physical Units
NEW ELEMENT		453	Audio - Downloadable Titles
change number, (revised name)	453	454	Video - Physical Units
NEW ELEMENT		455	Video - Downloadable Titles
Licensed Databases			
change number	454	456	Local
change number	455	457	State (state government of state library)
change number	456	458	Other cooperative agreements (or consortia) within state or region
change number	457	459	Total Licensed Databases
Serial Subscriptions			
change number	458	460	Current Print Serial Subscriptions
DELETE	459		Current Electronic Serial Subscriptions
Outlet Information			
NEW ELEMENT		713	Public Service Hours Per Year
NEW ELEMENT		714	Number of Weeks a Library is Open