



State Data Coordinator 2010 Conference

Into the Next Decade with PLS

New State Data Coordinators Orientation, November 30, 2010 (a.m.)

IMLS, 1800 M Street, NW; 9th Floor; Washington, DC 20036

State Data Coordinator Conference, November 30 (p.m.) - December 2, 2010

Westin Grand, 2350 M Street, NW, Washington, DC 20037

**New State Data Coordinators Orientation (IMLS, 1800 M St., NW; 9th Floor)
Tuesday, November 30**

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| 8:00 am | Registration of new State Data Coordinators | |
| 8:30-9:30 | Orientation for New State Data Coordinators Welcome, Introductions & Conference Overview A brief description of what SDCs can expect at the conference: a mix of training, social events, and PLS business activities. | Mamie Bitter/ Carlos Manjarrez |
| | History of the federal Public Library Survey | Peggy Rudd |
| | SDC Job Description and Data Submission Timeline | Ira Bray |
| | Annual Process of a SDC | Edie Huffman |
| | Data Element Life Cycle & History | Frank Nelson |
| | Overview of IMLS Research and Statistics Program Library Statistics Working Group structure - What's Next (Q&A) Communication @ IMLS | Carlos Manjarrez Carlos Manjarrez Carlos Manjarrez Kim Miller |
| 9:30-10:00 | WebPLUS Data Files Overview Review of the WebPLUS Administrative Entity and Outlet files. Discussion will include relationship between the files, field coding, how missing data is reported, imputation, and generation of national data tables and state ranking tables. | Ira Bray, Census Staff |
| 10:00-10:15 | Break | |
| 10:15-12:15 | Hands-on WebPLUS Demo (2 nd year SDCs also invited) | Census staff |

**State Data Coordinator Conference (Westin Grand, 2350 M Street, NW,
Washington, DC 20037)
Tuesday, November 30**

1:30 Registration for returning SDCs

Washington Ballroom (all general sessions will be in this room)

Today mentor groups will sit at color-coded tables

- 2:00-2:30 Welcome, Introductions (staff & Mentors), and IMLS Updates** Mamie Bittner
Program Highlights Carlos Manjarrez
Review Agenda Kim Miller
- 2:30-2:45 Introduce new SDCs & SDC candidates for Library Statistics Working Group**
1 SDC, 3 year term (Ira Bray (CA) term expires)
1 SDC, 1 year term (Hulen Bivins (AL) resigned)
Candidates: Diana Very (GA), Bruce Pomerantz (MN), Scherelene Schatz (NJ)
See Kim Miller for ballot
- 2:45-3:45 General Session - Discussion of newly elected data elements:** Public Service Hours Per Year; Number of Weeks a Library is Open; Audio/Video: Physical/Downloadable; Frank Nelson and LSWG Library Data Standards Committee (LDSC)
4 year implementation of a new data element
- 3:45-4:00 Break**
- 4:00-5:00 General Session - WebPLUS Overview** Census
New for FY2010 and beyond
- 5:30-7:00 IMLS staff and SDC Networking**
IMLS Office

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Wednesday, December 1 (Westin Hotel)

Washington Ballroom (all general session will be in this room)

Today mentor groups will sit at color-coded tables and will go to lunch together at a local restaurant

8:30-9:00 Duties of an SDC & burden hours for PLS survey IMLS/SDC LSWG

9:00-10:15 General Session - New Data Element Proposals: Frank Nelson, LDSC, IMLS, & Census

10:15-10:30 Break

10:30 11:30 Concurrent Session I

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| <i>Thomas Boardroom</i> All about WebPLUS - Open Forum A Q & A session with Census to include your questions about edit checks. | Census |
| <i>Dupont</i> State's Show & Tell - SDCs show how they are using public library data in their state | Edie Huffman (IN), Michael Golrick, (LA) Bruce Pomerantz (MN) |
| <i>Washington Ballroom</i> Comparing State, Regional and National Data | Carlos Manjarrez, IMLS |

11:45-1:45 Lunch with mentor group (on own at local restaurant)

2:15-5:00 Mentor Session LSWG Mentors
Data Element discussion of existing problem data elements (these 4 items were identified before the conference), other SDC issues as time permits

(Break around 3:30 pm for 15 minutes)

Mentor Groups

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| <i>Thomas Boardroom</i> Ira Bray AR, CT , DE, NE, NM, OH, SC, SD, TN, GNMI |
| <i>Dupont</i> Bruce Pomerantz/Edie Huffman AZ, MD, MN, MS, NH, NJ, NC, ND, OR , Virgin Islands DC, FL , IA, MA, ME , MO, NV, OK, UT, Puerto Rico |
| <i>Washington Ballroom</i> Frank Nelson/Peter Haxton CO, GA, HI, IL, MT, VA, WA, WI, WV, Guam AK, KY, LA, MI, NY, PA, RI, TX, VT, WY |

IMLS/Census to discuss 2 existing problem data elements

5:00 Check sign-up sheets for dinner groups in lobby

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Reminder: SDCs should cast their vote for proposed data elements by 12:00 noon
 Thursday
 SDCs should cast their ballot for new committee member by 12:00 noon
 Thursday

Thursday, December 2 (Westin Hotel)

Washington Ballroom (all general session will be in this room)
 8:30-10:30 **General Session - Discussion of existing problem data elements (Mentor Groups and IMLS will have 25 minutes; 20 minutes for wrap up)** Mentors/IMLS

10:30-10:45 **Break**

10:45-11:45 **Concurrent Session II**

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| <i>Washington Ballroom</i> StLA Data Element Discussion | IMLS, Census, Peggy Rudd |
| <i>Thomas Boardroom</i> New SDC followup/clarity of conference | IMLS, Census, Mentors |
| <i>Dupont</i> IMLS Search and Compare Tool | Everett Henderson, IMLS |

12:00-1:30 **Group Lunch and Keppel Awards Presentation**
Promenade (Lobby Level)

Washington Ballroom

1:45-2:45 **Business Meeting** IMLS
 SDC Commentary/Discussion of topics
 Brief mentor group feedback session Mentors
 (& other issues)
 Announcement of New LSWG Members IMLS
 New Data Elements that passed 40% support for LDSC
 Consideration
 Future Conferences IMLS
 Final updates and reminders

Reminder: SDCs should submit their conference evaluations by COB

Adjourn for those SDCs that are not StLA Respondents (others invited to session if they choose)

2:45-3:00 **Break**

3:00-5:00 **General Session - State Library Agency Survey** Census, Peggy Rudd, IMLS
Survey web tool overview and changes for FY2010
 StLA Respondents (Key Holders) and others interested in the StLA Survey

Adjourn for remainder of SDCs